



TEXAS PARKS AND WILDLIFE DEPARTMENT
invites applications for the position of:

Director I (Wildlife Division Deputy Director)

SALARY: \$7,783.83 - \$9,129.17 Monthly

OPENING DATE: 08/11/16

CLOSING DATE: 09/01/16 11:59 PM

DIVISION: Wildlife

WORK ADDRESS: TPWD Headquarters, 4200 Smith School Road, Austin, TX 78744

HIRING CONTACT: Clayton Wolf, (512) 389-8092

GENERAL DESCRIPTION:

Under the direction of the Wildlife Division Director, this position is responsible for four regions, four programs, and a wildlife veterinarian in the Wildlife Division of the Texas Parks and Wildlife Department (TPWD). Provides strategic leadership and direction to regional directors in West, Central, East and South Texas, and the directors of the Big Game, Small Game, Wildlife Diversity, and Private Lands and Public Hunting programs, as well as a wildlife veterinarian. Leads Division staff in the development of research, management and regulatory programs designed to strengthen the management and conservation of the wildlife and cultural resources of Texas for future generations. Provides leadership in the development of innovative programs aimed at educating the public about the benefits of participating in natural and cultural resource conservation activities. Works collaboratively with the Branch Chief of Administration and Research to ensure efficient support of regional and program operations. Represents the Division at Commission and legislative hearings on wildlife management issues as needed. Broad oversight of Division fiscal operations and strategic planning. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment. Performs additional duties as assigned. Complies with all Agency, Division and Branch rules, regulations and procedures.

POSTING NUMBER: 16-00736

QUALIFICATION GUIDELINES:

MINIMUM QUALIFICATIONS:

Education:

- Graduation from an accredited college or university with a Bachelor's degree in Wildlife Biology, Wildlife Management, Wildlife Ecology, or closely related field in natural resource conservation.

Experience:

- Seven years of progressively responsible experience administering wildlife programs and resources;
- Experience in supervision, team building, project management and public speaking,

NOTE: Experience may have occurred concurrently.

Licensure:

If driving is required, applicant must possess a valid class "C" Texas driver's license.

ACCEPTABLE SUBSTITUTIONS:

Experience:

- Graduation from an accredited college or university with a Master's degree Wildlife Biology, Wildlife Management, Wildlife Ecology, or closely related field may substitute for one year of the required experience;
- Graduation from an accredited college or university with a PhD in Wildlife Biology, Wildlife Management, Wildlife Ecology, or closely related field may substitute for two years of the required experience.

PREFERRED QUALIFICATIONS:

Education:

- An advanced degree in a field directly related to natural resource conservation.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of sound biological practice with respect to management of wildlife resources including game, non-game, threatened and endangered species and the full range of relevant habitat issues on both public and private lands;
- Knowledge of wildlife field operations and programmatic functions in Big Game, Small Game, Wildlife Diversity, Private Lands and Public Hunting, and Wildlife Health; Knowledge of programmatic functions in Big Game, Small Game, Wildlife Diversity, Private Lands and Public Hunting, and Wildlife Health;
- Knowledge of cultural resource management;
- Knowledge of relevant state and federal laws;
- Skill in using MS Word, Excel and Outlook;
- Skill in effective verbal and written communication;
- Skill in developing, implementing and evaluating innovative methods of educating the public on the value of the full range of conservation management practices;
- Skill in developing innovative programs for increasing the active participation of all segments of the public in efforts to preserve natural resources;
- Skill in leadership and staff development;
- Skill in supervision and maintaining effective working relationships with direct reports, co-workers, staff of other agencies, private landowners and full range of stakeholders having interests in natural resource conservation;
- Skill in developing and maintaining an effective working team within the Division and participating as an effective member of the TPWD Executive Management Team;
- Skill in budget management, justification, monitoring and control;
- Skill in the development of an appropriate regulatory framework to support long-range conservation goals, consistent with Commission policy and relevant state law;
- Skill in managing several projects simultaneously;
- Skill in meeting deadlines
- Ability to develop innovative programs to help achieve departmental goals of budgetary self-sufficiency and increased participation by all segments of the population in activities related to natural resource conservation;
- Ability to communicate effectively, both verbally and in written presentations to the TPWD Commission, Legislative committees, public interest groups, etc.;
- Ability to identify problems, evaluate alternatives and implement effective solutions; Ability to negotiate among competing interests;
- Ability to maintain flexibility and work with frequent interruptions and multiple changing priorities;
- Ability to work independently with little or no supervision;
- Ability to work as a member of a team;
- Ability to make sound judgments on limited data and under considerable pressure; Ability to conduct work activities in accordance with TPWD safety program.

ADDITIONAL INFORMATION:

WORKING CONDITIONS:

- Required to work 8:00 a.m. to 5:00 p.m., Monday through Friday;
- Required to work overtime as necessary;
- Required to travel 25% with possible overnight stays;
- May be required to operate a State vehicle;
- Non-smoking environment in State buildings and vehicles.

ADDITIONAL REQUIREMENTS:

In order to be considered for this position, the following information is required:

- Submission of a completed online application;
- Work history experience MUST be completed in the online application;
- A scanned copy of official college transcript(s) issued from the registrar must be attached to the online application (if applicable);
- Applicants must attach a DD214 or other supporting documentation to the online application to claim Veterans Preference.

NOTE: Resume and professional references may be attached to the online application, but not in place of the completed application. A skills test may be conducted at time of interview.

Army 00, 35, 88

Navy Any line officer

Coast Guard O1

Marine Corps 02, 05, 80

Air Force 10, 20, 30, 40, 91, 97E

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_ProgramManagement.pdf